

**Quality and Accreditation Institute**  
**Centre for International Accreditation**



*Change Adapt Improve*

**FEE STRUCTURE  
FOR  
ACCREDITATION OF CALIBRATION LABORATORIES**

**Issue No.: 02**

**Issue Date: November 2023**

<b>Quality and Accreditation Institute</b>		
<b>Centre for International Accreditation</b>		
<b>Doc. No.: QAI-CIA 405 (A)</b>	<b>Fee Structure for Accreditation of Calibration Laboratories</b>	
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## CHANGE HISTORY

Sl. No.	Doc. No.	Current Issue No.	Revised Issue No.	Date of Issue	Reasons
1	QAI-CIA 405 (A)	01	02	November 2023 (07 November 2023)	<ul style="list-style-type: none"> <li>• Changed Centre for Laboratory Accreditation (CLA) to Centre for International Accreditation (CIA)</li> <li>• Office Address changed from 811 to 709</li> </ul>

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**Fee structure for Calibration Laboratories (covering all disciplines) operating within India**

S. No.	Type of Calibration Laboratory	Application fee (non-refundable, to be paid along with the application)	Accreditation Fee (per year from the date of accreditation)
1.	<b>Mechanical – for one sub-discipline</b> (eg. Force, Pressure & Vacuum, Mass & Volume etc.)	Rs. 15,000/-	Rs. 30,000/-
	<b>For each additional sub-discipline:</b>	Rs. 10,000/-	Rs. 10,000/-
2.	<b>Electro-Technical (all parameters)</b>	Rs. 35,000/-	Rs. 40,000/-
3.	<b>Thermal (all parameters)</b>	Rs. 25,000/-	Rs. 30,000/-
4.	<b>Fluid Flow (all parameters)</b>	Rs. 25,000/-	Rs. 30,000/-
5.	<b>Optical (all parameters)</b>	Rs. 25,000/-	Rs. 30,000/-
6.	<b>Radiological (all parameters)</b>	Rs. 25,000/-	Rs. 30,000/-
7.	<b>Medical Devices (upto two groups)</b>	Rs. 50,000/-	Rs. 50,000/-
	<b>For each additional group:</b>	Rs. 25,000/-	Rs. 25,000/-

In addition to the above-mentioned fee, GST @18.0 % or as applicable from time to time to be paid.

**Assessment Charges:** In addition to the above fee, laboratory shall bear the cost of following:

- a) Travel of the assessment team
- b) Accommodation and meals

**No other overhead charges**

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**Guidelines for Travel and Lodging:**

- a. Inter-country travel to be made by air in economy class (Apex fare) and intra-country travel by air or by train or by AC bus or by taxi, as available.
- b. The laboratory will provide the tickets for travel as per above guidelines.
- c. The laboratory shall also make arrangements for boarding & lodging for the Assessment team. A single occupancy AC accommodation may be provided for each Assessor.

**Assessment Charges:** In addition to the above fee, Conformity Assessment Body (CAB) shall bear the cost of following (in case of on-site/ hybrid assessment):

- a. Travel of the assessment team
- b. Accommodation and meals

**Guidelines for Travel, Boarding and Lodging:**

- a. Travel to be made by Air in economy class (Apex fare) or by train in 2<sup>nd</sup> AC Class or by AC bus or by Taxi.
- b. The CAB will provide the tickets for travel as per above guidelines. If the journey is made by own car, the re-imbursement will be as per company's rules or restricted to 2<sup>nd</sup> AC Class fare by train.
- c. The CAB shall also make arrangements for travel & lodging for the Assessment team. A single occupancy AC accommodation may be provided for each Assessor/ Observer in a reasonably good hotel/ guesthouse and arrangement for local transportation from temporary residence to the CAB site and airport/ railway station/ bus stand.

**Scope Extension:**

In case of any extension in the existing accredited scope per discipline of testing, Rs. 10000/man day + 18% GST would be applicable at the time of applying.

**Fee Payment:**

**All payments through Bank Transfer shall be made as per following details:**

Beneficiary name: Quality and Accreditation Institute Pvt. Ltd.

Beneficiary Address: A-34, Sector 48, Noida-201304, India

Bank Account number: 003105031612

Bank Details: ICICI Bank Limited, K-1, Senior Mall, Sector 18, Noida-201301, India

Bank IFSC Code: ICIC0000031

Bank Swift Code: ICICINBBNRI

PAN No.: AADCI3230L

GSTIN: 09AADCI3230L1ZK

**Note: Any bank charges for transfer of fee are to be paid by the Conformity Assessment Body (CAB).**

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# Quality and Accreditation Institute

## Centre for International Accreditation

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